

Facility Plan: West Hurley Public Library

- ❑ Age of major systems [roof, HVAC, plumbing, wiring, septic, etc.]; maintenance and replacement schedules

System/Equipment	Age (Installed)	Preventative Maintenance Schedule	Responsibility	Replacement Schedule
Furnace 1	(2002)	2017: AC coil replaced, blower replaced Cleaning Once a Year/Filters Four Times a Yr	Bldg Committee	2032
Furnace 2	(2006)	Cleaning Once a Year/Filters Four Times a Yr	Bldg Committee	2035
2 Air Conditioners	(2006)	Cleaning Once a Year		
Roof	(2006)			(see note below)
Wiring	(2006)			
Plumbing	(2006)			
Septic System	(1975)	Pumped Out every 4 years (2019)	Director	

- ❑ Housekeeping Standards [rest rooms, floors, mechanical room, general building]
 - See Document Labeled “Library Contacts” for Suppliers of Services
 - Janitor cleans rest rooms and floors once/week
 - Carpets cleaned twice/year
 - Upholstered Furniture cleaned twice/yr
 - Windows cleaned twice/year by Janitor
 - Outside stairs stained every 3 years
 - Touch-up painting once/year
 - Inspect Fire Extinguishers once/year
 - Town of Hurley snow plows driveway
 - Leaves removed by lawn service
- ❑ Accessibility Assessment
 - The building is handicap accessible.
- ❑ Major Repairs Needed?
 - Replace Roof because of 3 winters of ice buildup due to no ice shielding installed
- ❑ Code Compliance [local, fire code, ADA]
 - No Improvements Needed
 - Annual inspection by local fire inspector
 - 2006: Building inspector passed
- ❑ Energy Consumption Assessment
 - NYSERDA Energy Audit 2014
- ❑ Prioritized List of Renovation Projects
 - None Needed
- ❑ Prioritized List of Energy Efficiency Project
 - Install LED lights
- ❑ Plan for Expansion (if needed)
 - None Needed